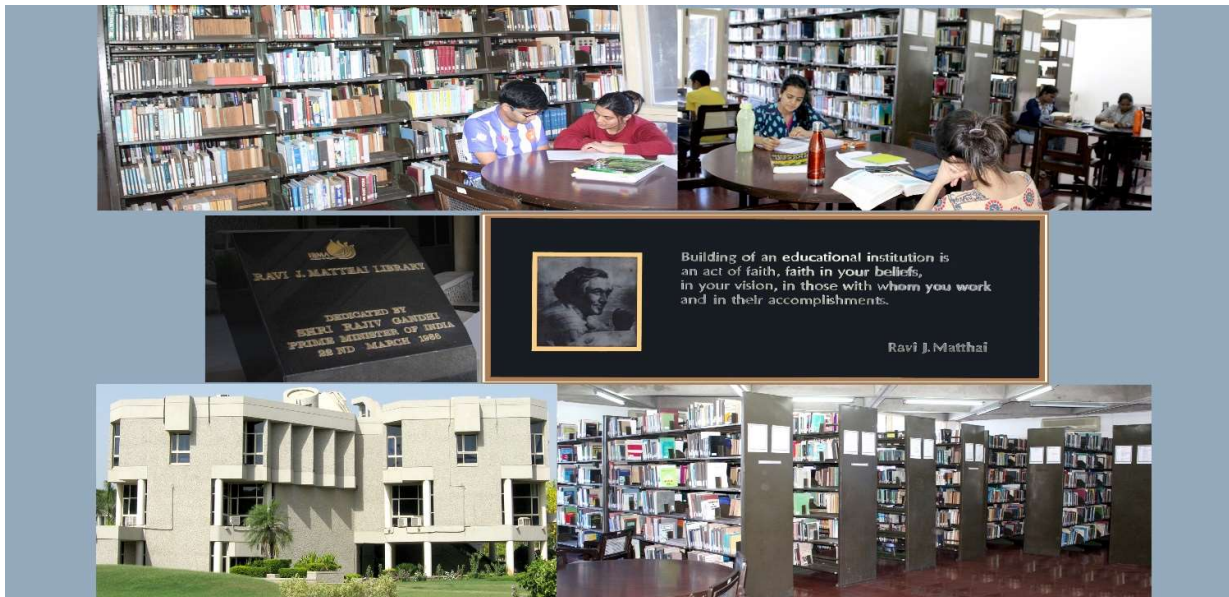
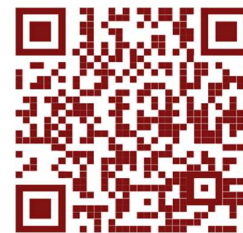




RAVI J MATTHAI LIBRARY

INSTITUTE OF RURAL MANAGEMENT ANAND

Ph.(02692) 221674/671



About RJML :

The Ravi J. Matthai Library at IRMA is the country's most comprehensive and resourceful library in the area of rural management. It serves as a hub and supports the teaching and research programmes of the institute. It has built up a need-based collection to meet the information needs of the faculty and participants of various programmes of the institute. Library is subscribing to 121 print journals and more than 18,000+ e-Journals as well as major databases to support teaching and research activities of IRMA. RJML is housed in an independent, spacious building that can accommodate more than 150 users at a time

Services Offered by RJML :

❖ Lending Services	❖ Online Public Access Catalogue (OPAC)
❖ Research and Reference Services	❖ Inter Library Loan & Resource Sharing
❖ Institutional and Alumni Membership	❖ E-Resources
❖ Institutional Repository	❖ Document Delivery Services
❖ Remote Access Facility	❖ Current Awareness
❖ Reprographic Services	❖ New Arrivals
❖ New Addition of Books	❖ Book Exhibition
❖ Bibliographies on Special Day/ Theme	❖ Ask a Librarian

Information/Guidelines of Institutional Membership

The Ravi J. Matthai Library offers membership to recognized Academic Institutions, Corporate Companies, Government Agencies and so on.

Key features and Services:

- Institutional Membership is granted by the Deputy Librarian & Library Committee.
- Only faculty, research scholars and designated/nominated members of the institutions are allowed.

- Membership tickets (Cards) issued to each Institute/Organization are non-transferable.
- Book borrowing Service
- Reading facility
- Online Public Access Catalogue (OPAC)
- Reference and consultation of resources
- Access to subscribed online resources in the RJML Premises
- Photocopy of RJML Materials
- Current Awareness Services

Membership Fee (Yearly):

Rs.1,000/- for 1 Ticket (Rs. 10,000 for 10 Tickets)

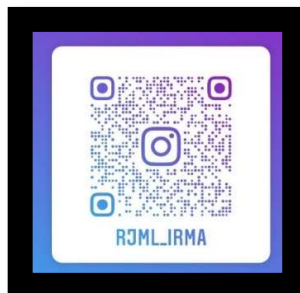
General Norms/ Rules

- All Institutional memberships are issued with the approval of the Dy. Librarian and RJML Committee for academic purposes only.
- Photocopy of entire book/s and journal/s is not allowed. For availing limited photocopy service charges would be Rs.2/- per page.
- The scanning facility is freely available for the users. However, members are allowed to scan only academic materials. Scanning of personal documents is not permitted.
- The computers in the library (OPAC Section) are meant for accessing electronic resources only.
- The membership is non-transferable. Only the designated Institutional person can use the membership facility and an accompanying person is not permitted.
- The Dy. Librarian has the right to cancel the membership if the member is found violating the rules and regulations.
- The members should take care of the furniture and equipment while using them in the library.
- The Second-floor spaces and cubicles are restricted for the use of IRMANS only.
- The institutional (academic) members must bring their institute ID card along with RJML Ticket/Card at the time of visiting the library.
- Institutional Members can use the library between 09.30 am to 06.30 pm only.

Rules for Borrowing books

- The book/s would be issued for 15 days. Renewal can be done if there is no hold on the book.
- Due date is to be followed strictly. If a member fails to renew or return on time, then an overdue charge of Rs.2/- per day.
- Loss of card should be reported immediately to the Circulation In-charge, Duplicate cards will cost Rs 50/- per card.

Scan the following Social media QR to connect with RJML



*Please note that the rules and regulations are subject to change